

Rookie of the Year Award

Criteria for Judging

- NAIW Involvement
- Education
- Industry Involvement
- Essay

Regional Rules

Each local association can submit only one member as a candidate for the award. Each Member-at-Large within the region can apply as a candidate for the award.

Who is Eligible:

- The eligibility period shall consist of a 24-month period from the date (month/year) the member joined NAIW to accumulate credentials towards this award. Application must be made within the 12-months following the eligibility period (24-month period from the date (month/year) the member joined NAIW). (Reinstated and members who transfer from another association are not eligible.) (Revised 1/2002)
- Members with dual memberships are eligible only as a representative of their association of record.
- Previous regional winners are not eligible.

On What is Judging Based:

Judging is based on two submissions from the candidates:

- Activity Summary Form – all activities and other information submitted by the candidate on the application form must have occurred during the applicant's time as an NAIW member.
- Essay Question – replies to some questions may require a separate piece of paper.
- FULLY ANSWERING [OR LISTING] EACH QUESTION [AWARD CRITERIA] IS REQUIRED FROM ALL CANDIDATES.

How to Fill Out and Submit an Application:

- Applications may be submitted either electronically or by mail at the discretion of the Regional Vice President. Please contact your RVP to learn how they would prefer to receive the applications.
 - If submitted electronically, include all information requested within the application.
 - If application is mailed, send the original PLUS SIX copies with all required attachments to your RVP.
- The regional vice president is responsible for confirming the eligibility of the nominee, the length of the essay, and that all appropriate information is attached.
- The regional vice president must receive the **by the end of business day on NOVEMBER 15TH (Deadlines are strictly enforced.)**

Rookie of the Year Award (continued)

How the Application will be Judged:

The Regional Vice President is responsible for the following:

- Appoints a committee of three members familiar with the goals and objectives of the association to judge the entries and select the winner of the regional award.
- Sends the Activity Summary Form and Essay from each candidate to each judge, with a scoring sheet.
- Specifies the date by which the judges must return the forms to the Regional Vice President.
- The judges score the Activity Summary Forms and Essays as indicated on the scoring sheet. The Regional Vice President verifies the addition of the point totals for each candidate.
- If a tie occurs, the candidate with the highest "NAIW Involvement" points is deemed the winner of the award.

After Judging is Completed :

Each Regional Vice President submits the following information to NAIW (International) for the Regional Award Winner. This information should be sent as soon as possible after the winner is selected. It must be received at NAIW (International) **no later than by the end of business day [4:30 pm Central Time] on the third Wednesday in January.**

- Name
- Completed and signed application
- Activity Summary Form
- Essay

IMPORTANT: Under no circumstance should the completed judge's forms ever be shown or given to the contestants or any other member. The judges' forms must be destroyed immediately after the winner is determined.

National Rules

- The regional winners compete for the national award.
- The president elect appoints a committee of three NAIW members to judge the entries and select the National Rookie of the Year.

**Rookie of the Year Award
Scoring Sheet**

Judge's Name (Please print)

Candidate

Date _____

Region _____

SECTION I NAIW Involvement

This section describes the candidate's active involvement in all levels of NAIW, through committee membership, committee chairmanship, and elected office. (Attach a separate sheet of paper, if submitting by mail)

Maximum—25 points

Score _____

SECTION II Education

This section displays the candidate's active pursuit of continuing professional education, both from NAIW and from other sources. In judging this section, remember that this award is for the NAIW Rookie of the Year. The emphasis should be on NAIW-related activities. (Attach a separate sheet of paper, if submitting by mail)

Maximum—25 points

Score _____

SECTION III Other Achievements

This section reflects other activities that show the candidate's dedication to NAIW and the insurance industry.

Maximum—25 points

Score _____

Section IV Essay

Prepare an essay limited to 500 words (must be typed, double spaced) that includes the following information:
[Attach a separate sheet of paper, if submitting by mail]

- A brief description of your job including responsibilities
- Professional accomplishments and your future career goals
- A description of how your membership, participation, and involvement in NAIW has helped you since joining
- Contributions you have made to NAIW and the insurance industry.
- The essay should be logically & coherently arranged.

Maximum—25 points

Score _____

TOTAL (maximum 100)

Score _____

Rookie of the Year Award

(Form must be typed and completed by applicant)
[If submitting by mail, please send Original and 6 Copies]

PURPOSE: To recognize the accomplishments of a new member who has made a significant contribution to NAIW within two years of joining the association*.

Name and Designations:

* Date of Membership:

Address:

Day Phone: _____ Home Phone: _____

Local Association: _____ (Not applicable for M-A-Ls)

Region: _____ (The region **must** be completed by all candidates)

Year Entered Insurance Industry _____

SECTION I NAIW Involvement List the following information: [Attach a separate sheet of paper, if submitting by mail]

IMPORTANT: Include only those activities that have occurred during the 24-month period from the date (month/year) of joining NAIW.

- A. NAIW offices/committees on which you have served. Specify if you have chaired any committees.
- B. List local standing committees on which you have served.
- C. List all council committees (Credentials, Minutes Approval, Public Relations/Programs, Bylaws, Meeting Planning, and Membership Development) on which you have served.
- D. List regional conference committees (Credentials, Minutes Approval, Nominating, Recommendations, Resolutions, and Tellers) on which you have served.
- E. List any national committee, panel, or task force on which you have served.
- F. List position and term if you have served as a Board member or officer for your local association.

Rookie of the Year Award (continued)

SECTION II Education List the following education achievements completed since your join date: [Attach a separate sheet of paper, if submitting by mail]

- A. NAIW programs (I CAN Series, CWC, Leadership Development Program, Mentoring, Negotiations, etc.)—If you completed “Communicate with Confidence,” did you compete in the local, council, regional and/or national speak-off? Please specify.
- B. Industry programs, workshops/seminars (of at least two hours in length)
- C. National examinations—list each national exam course you have taken since your join date. Please specify the course name and number; date of exam, exam passed or awaiting results; and whether the course met the requirements leading to CPIW/CPIM designation.
- D. Non-industry course—List professional courses taken at adult education, community college, or university that you passed (count series of classes as one course). List the course name and number, description, sponsor, and date completed.

SECTION III Other Achievements

List other achievements since your join date

- A. List any other activities, achievements, or associations you have participated in that you feel reflect your dedication to NAIW and the insurance industry.

SECTION IV Essay: Prepare an essay limited to 500 words (must be typed, double spaced) that includes the following information:

- a brief description of your job including responsibilities
- professional accomplishments and your future career goals
- a description of how your membership, participation, and involvement in NAIW has helped you since joining
- contributions you have made to your local association

In this essay, we are interested in knowing about your professional accomplishments, and how NAIW has helped you achieve them.

