

## Risk Management Professional of the Year

---

### Criteria for Judging

- NAIW Involvement
- Education
- Actual risk management experience and present professional capacity
- Essay

### Regional Rules

Each NAIW local association can submit only one member as a candidate for the award.

Each Member-at-Large within the region may apply as a candidate for the award.

### Who is Eligible:

- Any member who is primarily in the risk management process for the industry and nominated by a local association is eligible.
- Members with dual memberships are eligible only as a representative of their association of record.
- **IMPORTANT: (5/2002) \* Once a member receives the Regional Award they may not apply for that same regional award for three calendar years.** Previous International winners are not eligible to compete for the same award.

### On What is Judging Based:

Judging is based on two submissions from the candidates:

- Activity Summary Form – all activities and other information submitted by the candidate on the application form must have occurred during the applicant's time as a NAIW member.
- Essay Question – replies to some questions may require a separate piece of paper.
- FULLY ANSWERING [OR LISTING] EACH QUESTION [AWARD CRITERIA] IS REQUIRED FROM ALL CANDIDATES.

### How to Fill Out and Submit an Application:

- Applications may be submitted either electronically or by mail at the discretion of the Regional Vice President. Please contact your RVP to learn how they would prefer to receive the applications.
  - If submitted electronically, include all information requested within the application.
  - If application is mailed, send the original PLUS **SIX** copies with all required attachments to the RVP.
- The regional vice president is responsible for confirming the eligibility of the nominee, the length of the essay, and that all appropriate information is attached.

The regional vice president must receive the nominations (the original plus **SIX** copies with all required attachments) **by the end of business day on NOVEMBER 15<sup>TH</sup>.** (Deadlines are strictly enforced.)

## Risk Management Professional of the Year Award (continued)

### **How the Application will be Judged:**

The Regional Vice President is responsible for the following:

- Appoints a committee of three risk management professionals, who are not NAIW members, to judge the entries and select the winner of the regional award.
- Sends the Activity Summary Form and Essay from each candidate to each judge, with a scoring sheet.
- Specifies the date by which the judges must return the forms to the Regional Vice President.
- The judges score the Activity Summary Forms and Essays as indicated on the scoring sheet. The Regional Vice President verifies the addition of the point totals for each candidate.
- If a tie occurs, the candidate with the highest "NAIW Involvement" points is deemed the winner of the award.

### **After Judging is Complete:**

Each Regional Vice President submits the following information to NAIW (International) for the Regional Award Winner. This information should be sent as soon as possible after the winner is selected. It must be received at NAIW (International) **no later than end of business day [4:30 pm Central Time] on the third Wednesday in January.**

- Name
- Completed and signed application
- Activity Summary Form
- Essay

**IMPORTANT:** Under no circumstance should the completed judge's forms ever be shown or given to the contestants or any other member. The judges' forms must be destroyed immediately after the winner is determined.

### **International Rules**

- The regional winners compete for the International award.
- The president elect appoints a committee of three risk management professionals, who are not NAIW members, to judge the entries and select the International winner.

**Risk Management Professional of the Year Award  
Scoring Sheet**

Judge's Name (Please print) \_\_\_\_\_

Candidate \_\_\_\_\_

Date \_\_\_\_\_

Region \_\_\_\_\_

---

**SECTION I NAIW Involvement**

This section describes the candidate's active involvement in all levels of NAIW, through committee membership, committee chairmanship, and elected office. (Attach a separate sheet of paper, if submitting by mail.)

**Maximum—25 points**  
Score \_\_\_\_\_

**SECTION II Education**

This section describes the candidate's education in the risk management & insurance field, including educational programs studied or taught. (Attach a separate sheet of paper, if submitting by mail.)

**Maximum—25 points**  
Score \_\_\_\_\_

**SECTION III Employment Information**

This section describes the candidate's actual risk management experience and present professional capacity.

**Maximum—25 points**  
Score \_\_\_\_\_

**SECTION IV Essay**

Prepare an essay limited to 500-words (must be typed, double spaced) that includes the following information: (Attach a separate sheet of paper, if submitting by mail.)

- A brief description of your job including responsibilities
- Professional accomplishments and your future career goals
- Describe your thoughts on an important issue facing risk management professionals today.
- Contributions you have made to NAIW and the industry.
- The essay should be logically & coherently arranged.

**Maximum—25 points**  
Score \_\_\_\_\_

**TOTAL (maximum 100)      Score \_\_\_\_\_**

## Risk Management Professional of the Year Award

(Form must be typed and completed by applicant)

*[If submitting by mail, please send Original and 6 Copies]*

**PURPOSE:** To recognize a risk management professional who has demonstrated superior knowledge of the risk management field, experienced professional advancement through educational pursuits, demonstrated leadership in the field, and is an active participant in NAIW activities.

Name and Designations: \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Local Association (is applicable): \_\_\_\_\_

Region: \_\_\_\_\_ (The region **must** be completed by all candidates)

Year Entered Insurance Industry \_\_\_\_\_

**SECTION I NAIW Involvement** List the following information for the past three years only: [Attach a separate sheet of paper, if submitting by mail]

- NAIW Offices/Committees
  - Specify local, council, regional, or International offices that you have held and committees that you have chaired, at any level.
- List of regional meetings and International conventions that you have attended

**SECTION II Education** List the following information: Attach a separate sheet of paper that includes the following information:

- Insurance education programs (as a student in the last five years)
  - List the program name, duration, date, and sponsoring association (ARM, IIA, CIC, CPCU, CRM, Management, Claims, Law, company-sponsored or agency-sponsored courses, seminars, or special education classes).
- Education programs taught (in the last five years)
  - List the program name, duration, date, and sponsoring association.
- Other education programs (college, etc.)
  - List the program or course name, date, organization, and certification or degree.
- Other industry associations
  - List other local, state, or International organizations to which you belong and number of years you have been a member.

Risk Management Professional of the Year Award (continued)

**SECTION III Employment Information**

Indicate insurance employment (list most recent first):

Dates of Employment	Employer	Positions held

**SECTION IV Essay** On a separate sheet of paper (must be typed, double-spaced). prepare a 500-words essay that includes the following:

- a brief description of your job including your responsibilities
- your professional accomplishments that are risk management related
- your future career goals
- a comment on an important issue facing risk management professionals today