

Claims Professional of the Year

Criteria for Judging

- NAIW Involvement
- Education
- Actual claims experience and present professional capacity
- Essay

Regional Rules

Each NAIW local association can submit only one member as a candidate for the award.

Each Member-at-Large within the region may apply as a candidate for the award.

Who is Eligible:

- Any member employed primarily in the handling and disposition of claims arising under any type of insurance contract and nominated by a local association is eligible.
- Members with dual memberships are eligible only as a representative of their association of record.
- **IMPORTANT: (5/2002) * Once a member receives the Regional Claims Professional of the Year Award they may not apply for that same regional award for three calendar years.** Previous National winners are not eligible to compete for the same award.

On What is Judging Based:

Judging is based on two submissions from the candidates:

- Activity Summary Form – all activities and other information submitted by the candidate on the application form must have occurred during the applicant's time as a NAIW member.
- Essay Question – replies to some questions may require a separate piece of paper.
- FULLY ANSWERING [OR LISTING] EACH QUESTION [AWARD CRITERIA] IS REQUIRED FROM ALL CANDIDATES.

How to Fill Out and Submit an Application:

- Applications may be submitted either electronically or by mail at the discretion of the Regional Vice President. Please contact your RVP to learn how they would prefer to receive the applications.
 - If submitted electronically, include all information requested within the application.
 - If application is mailed, send the original PLUS SIX copies with all required attachments to the RVP.
- The regional vice president is responsible for confirming the eligibility of the nominee, the length of the essay, and that all appropriate information is attached.

The regional vice president must receive the nominations (the original plus SIX copies with all required attachments) **by the end of business day on NOVEMBER 15TH.**

(Deadlines are strictly enforced.)

Claims Professional of the Year Award (continued)

How the Application will be Judged:

The Regional Vice President is responsible for the following:

- Appoints a committee of three insurance claims professionals, who are not NAIW members, to judge the entries and select the winner of the regional award.
- Sends the Activity Summary Form and Essay from each candidate to each judge, with a scoring sheet.
- Specifies the date by which the judges must return the forms to the Regional Vice President.
- The judges score the Activity Summary Forms and Essays as indicated on the scoring sheet. The Regional Vice President verifies the addition of the point totals for each candidate.
- If a tie occurs, the candidate with the highest “NAIW Involvement” points is deemed the winner of the award.

After Judging is Complete:

Each Regional Vice President submits the following information to NAIW (International) for the Regional Award Winner. This information should be sent as soon as possible after the winner is selected. It must be received at NAIW (International) **no later than end of business day [4:30 pm Central Time] on the third Wednesday in January.**

- Name
- Completed and signed application
- Activity Summary Form
- Essay

IMPORTANT: Under no circumstance should the completed judge’s forms ever be shown or given to the contestants or any other member. The judges’ forms must be destroyed immediately after the winner is determined.

National Rules

- The regional winners compete for the national award.
- The president elect appoints a committee of three insurance claims professionals, who are not NAIW members, to judge the entries and select the national winner.

**Claims Professional of the Year Award
Scoring Sheet**

Judge's Name (Please print)

Candidate

Date _____

Region _____

SECTION I NAIW Involvement

This section describes the candidate's active involvement in all levels of NAIW, through committee membership, committee chairmanship, and elected office. (Attach a separate sheet of paper, if submitting by mail.)

Maximum—25 points

Score _____

SECTION II Education

This section describes the candidate's education in the claims field, including educational programs studied or taught. (Attach a separate sheet of paper, if submitting by mail.)

Score _____

SECTION III Employment Information

This section describes the candidate's actual claims experience and present professional capacity.

Maximum—25 points

Score _____

SECTION IV Essay

Prepare an essay limited to 500-words (must be typed, double spaced) that includes the following information: (Attach a separate sheet of paper, if submitting by mail.)

- A brief description of your job including responsibilities
- Professional accomplishments and your future career goals
- Describe your thoughts on an important issue facing claims professionals today.
- Contributions you have made to NAIW and the industry.
- The essay should be logically & coherently arranged.

Maximum—25 points

Score _____

TOTAL (maximum 100)

Score _____

Claims Professional of the Year Award

(Form must be typed and completed by applicant)

[If submitting by mail, please send Original and 6 Copies]

PURPOSE: To recognize a claims professional who has demonstrated superior knowledge of the claims field, experienced professional advancement through educational pursuits, demonstrated leadership in the field, and is an active participant in NAIW activities.

Name and Designations:

Address: _____

Day Phone: _____ Home Phone: _____

Local Association: _____ (Not applicable for M-A-Ls)

Region: _____ (The region **must** be completed by all candidates)

Year Entered Insurance Industry _____

SECTION I NAIW Involvement List the following information for the past five years only: [Attach a separate sheet of paper, if submitting by mail]

- NAIW Offices/Committees
 - Specify local, council, regional, or national offices that you have held and committees that you have chaired.
- List of regional meetings and national conventions that you have attended

SECTION II Education List the following information: [Attach a separate sheet of paper, if submitting by mail]

Attach a separate sheet of paper that includes the following information:

- Insurance education programs (as a student in the last five years)
 - List the program name, duration, date, and sponsoring association (IIA, ADJ, MGT, Claims, LAW, company-sponsored or agency-sponsored courses, seminars, or special education classes).
- Education programs taught (in the last five years)
 - List the program name, duration, date, and sponsoring association.
- Other education programs (college, etc.)
 - List the program or course name, date, organization, and certification or degree.
- Claims or adjusters associations
 - List other local, state, regional, or national organizations to which you belong.

Claims Professional of the Year Award (continued)

SECTION III Employment Information

Indicate insurance employment (list most recent first):

Dates of Employment	Employer	Positions held

SECTION IV Essay On a separate sheet of paper (must be typed, double-spaced). prepare a 500-words essay that includes the following:

- a brief description of your job including your responsibilities
- your professional accomplishments that are claims related
- your future career goals
- a comment on an important issue facing claims professionals today